

 <p><b>City of Kalama</b></p>	<h2 style="text-align: center;">2020 Business License Application</h2> <p style="text-align: center;">PO Box 1007 • 195 N 1<sup>st</sup> St, Kalama, WA 98625 (360) 673-4555 • Fax (360) 673-4560</p> <p style="text-align: center;"><a href="http://www.cityofkalama.com">www.cityofkalama.com</a></p>	<b>CIRCLE ONE</b>  <input type="checkbox"/> New Application  <input type="checkbox"/> Renewal	<b>License Year:</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">2020</div>
			<b>Receipt Number:</b>  
			<b>Approved By/ Date:</b>  

**Business Name**

**Mailing Address (Include Business Name, City, State and Zip)**

<b>Business Address (If located in Kalama)</b>	<b>Business Phone</b>	<b>WA State UBI Number</b>
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<b>Email Address</b>	<b>Annual Income greater than \$2000? (inside city limits) **</b> <input type="checkbox"/> Yes    OR <input type="checkbox"/> No	<b>WA Contractor No.</b>
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Owners, Partners or Officers	Home Address	City	State	Zip	Phone

<b>Detailed description of business services and/or products for sale (use additional sheets if necessary)</b>  <u>Business Provides:</u>  Music/Entertainment: <input type="checkbox"/> YES <input type="checkbox"/> NO Amusement/Arcade Games: <input type="checkbox"/> YES <input type="checkbox"/> NO Number of Machines _____ Gambling Pull Tabs: <input type="checkbox"/> YES <input type="checkbox"/> NO Is this a Tier 2 business? <input type="checkbox"/> YES <input type="checkbox"/> NO (Do you store or use hazardous or flammable materials and/or flammable/combustible liquids?)	<b>Ownership:</b> <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation or LLC  <div style="border: 1px solid black; padding: 2px; font-size: small;"> <b>***Note – For reporting of local tax on state excise tax return to Dept. of Revenue, Kalama's Code is 0802</b> </div>	<b>Type of Business:</b> <input type="checkbox"/> Contractor <input type="checkbox"/> Vehicle for Hire* <input type="checkbox"/> Manufacturing <input type="checkbox"/> Food Service <input type="checkbox"/> Wholesale <input type="checkbox"/> Home Occupation <input type="checkbox"/> Retail <input type="checkbox"/> In-Home Sales (Avon, Watkins, etc) <input type="checkbox"/> Services <input type="checkbox"/> Solicitor* <input type="checkbox"/> Manufactured Home Park <input type="checkbox"/> Other* _____  <small>*Additional business license requirements may apply</small>
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**Emergency Information**

**In an emergency (i.e., burglary or fire) the City will attempt to notify the owner first, then the following persons:**

<b>Name</b>	<b>Phone</b>
<b>Name</b>	<b>Phone</b>

**I certify that the above information is correct, as I have made corrections as needed.**

<b>Signature</b>	<b>Print Name</b>
<b>Date</b>	<b>Title</b>

**Fee Information**

Business License Fee	Annual business license fees are \$100 per year, half-year license available July through December of each year pro-rated to \$50 for <b>new businesses only</b> or \$30 for a 7-day license. In-home sales - \$30; Solicitor license - \$30 per solicitor—business must have a license on file as well.
Amusement Machines	Number of machines x \$30
Music/Entertainment	\$120 per year
Penalty	<b>A 10% fee is added if renewal is not paid within 15 days after January 31<sup>st</sup> of the current year.</b>
<b>TOTAL FEES DUE</b>	Checks should be made payable to "City of Kalama" and mailed or delivered to: City of Kalama, 195 N. First St., PO Box 1007, Kalama, WA 98625

**\*\*KMC 5.04.050- License Exemption: If gross income of the business in city is equal to or less than \$2000, and is not physically located in Kalama, business registration is required, but without fee. The threshold does not apply to regulatory license requirements or activities that require a specialized permit.**

Note: There is an option to pay online at [www.cityofkalama.com](http://www.cityofkalama.com). A 2.95% fee will be associated with credit card transactions.  
**THIS LICENSE EXPIRES ON DECEMBER 31<sup>ST</sup> OF THE CURRENT YEAR**