

City of Kalama



# 2019 Business License Application

PO Box 1007 • Kalama, WA 98625  
(360) 673-4908 • Fax (360) 673-4560

[www.cityofkalama.com](http://www.cityofkalama.com)

CIRCLE ONE

New Application

Renewal

After July 1  
New Business  
Half-Year  
License

License Year:

2019

Receipt Number:

Approved By/ Date:

Business Name

Mailing Address (Include Business Name, City, State and Zip)

Business Address (If located in Kalama)	Business Phone	WA State UBI Number
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Email Address	Annual Income (Required)**	WA Contractor No.
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Owners, Partners or Officers	Home Address	City	State	Zip	Phone

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<p><b>Detailed description of business services and/or products for sale (use additional sheets if necessary)</b></p> <p><b>Business Provides:</b></p> <p>Music/Entertainment: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Amusement/Arcade Games: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Number of Machines _____</p> <p>Gambling Pull Tabs: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Is this a Tier 2 business? <input type="checkbox"/> YES <input type="checkbox"/> NO (Do you store or use hazardous or flammable materials and/or flammable/combustible liquids?)</p>	<p><b>Ownership:</b></p> <p><input type="checkbox"/> Sole Proprietor</p> <p><input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> Corporation or LLC</p> <p><b>***Note – For reporting of local tax on state excise tax return to Dept. of Revenue, Kalama's Code is 0802</b></p>	<p><b>Type of Business:</b></p> <p><input type="checkbox"/> Contractor <input type="checkbox"/> Vehicle for Hire*</p> <p><input type="checkbox"/> Manufacturing <input type="checkbox"/> Food Service</p> <p><input type="checkbox"/> Wholesale <input type="checkbox"/> Home Occupation</p> <p><input type="checkbox"/> Retail <input type="checkbox"/> In-Home Sales (Avon, Watkins, etc)</p> <p><input type="checkbox"/> Services <input type="checkbox"/> Solicitor*</p> <p><input type="checkbox"/> Manufactured Home Park <input type="checkbox"/> Other* _____</p> <p>*Additional business license requirements may apply</p>
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## Emergency Information

In an emergency (i.e., burglary or fire) the City will attempt to notify the owner first, then the following persons:

Name	Phone
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Name	Phone

I certify that the above information is correct, as I have made corrections as needed.

Signature	Print Name
Date	Title

## Fee Information

Business License Fee	Annual business license fees are \$100 per year, half-year license available July through December of each year pro-rated to \$50 for <b>new businesses only</b> or \$30 for a 7-day license. In-home sales - \$30; Solicitor license - \$30 + number of personnel x \$3.
Amusement Machines	Number of machines x \$30
Music/Entertainment	\$120 per year
Penalty	<b>A 10% fee is added if renewal is not paid within 15 days after January 31<sup>st</sup> of the current year.</b>
<b>TOTAL FEES DUE</b>	Checks should be made payable to "City of Kalama" and mailed or delivered to: City of Kalama, 195 N. First St., PO Box 1007, Kalama, WA 98625

**\*\*KMC 5.04.050- License Exemption: If gross income of the business in city is equal to or less than \$2000, and is not physically located in Kalama, business registration is required, but without fee. The threshold does not apply to regulatory license requirements or activities that require a specialized permit.**

Note: There is an option to pay online at [www.cityofkalama.com](http://www.cityofkalama.com). A 2.95% fee will be associated with credit card transactions.

**THIS LICENSE EXPIRES ON DECEMBER 31<sup>ST</sup> OF THE CURRENT YEAR**

