

**CITY OF KALAMA  
CITY COUNCIL MEETING  
AUGUST 19, 2009**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS**

**A. Proclamation - Veterans Stand Down Day**

Mr. Vern Klump provided the Council with an overview of the history and purpose of the stand down events which are set as an outreach to veterans to provide them with help and information. In 2008 the stand down served 178 veterans, was staffed with over a hundred volunteers and paid for by donations and funds from Veteran's organizations. This year they are looking for donations of money and clothing and appreciate any help. Mayor Poulsen read the proclamation which designates September 16, 2009 as Veterans Stand Down Day.

**B. Child Advocacy Center - Emergency Support  
Shelter/Longview Police Department**

Cowlitz County Prosecutor Sue Baur presented information on the new Child Advocacy Center that is being started for the County. There are 14 other counties that have these centers and several are accredited. The County and the City of Kalama already deal with child abuse issues and cases. The Center will make the process of handling the cases easier on the victim and the families by allowing for a professional to handle the interview of the victim and having it video taped thereby avoiding multiple interviews of the victim. The funding for the center's professional counselor will end in 2010, so they will be looking to find funding to keep the center in operation. One thing the organizers are doing is allowing the cities to have a room named after them if they provide equipment and furnishings to help fill it. These can be used surplus items. So this is a way that Kalama could help. Chief Bruce Hall noted that the City currently spends funds to contract out for interviews, which involves travel to Grays Harbor where they have a center. Each case takes hundreds of hours of investigation. These centers provide multiple services to

the victims including medical exams and counseling services. All these things help the police and prosecutors to put together cases that can be prosecuted. Mayor Poulsen and the Council all agreed this is something they would support. Mayor Poulsen asked what kind of participation will the Center be looking for in the future. Ms. Baur indicated that the costs could be allocated by percentage of cases or population, but to begin with anything would be helpful even a couple thousand dollars. Chief Hall indicated that if there are several cases this would be close to the costs the City would incur for professional services. The Mayor and Council agreed to look at putting some funding into the budget to support the program and requested information on the Center's plans and budget.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS - None**

**7. UNFINISHED BUSINESS**

**A. Meeker Drive Sewer Lift Station Repair Project**

Director of Public Works Carl McCrary explained that the scope and cost of the project changed from May when the project budget was first presented to Council. One item was due to Cowlitz PUD requiring the work to be done one way and then finding out after the fact that the service was not available. This added about \$8,000 to the cost. The project is completed and has been done so it will be good for the future. The Council requested that a request be made to the PUD for some consideration based upon their requirements and the cost it incurred. Councilmember Bud Gish made a motion *the City Council authorizes the expenditure to repair the Meeker Drive Sewer Pump Station not to exceed \$32,000.00.* Councilmember Chuck Hutchinson seconded. It was noted that there are still a few outstanding invoices, so that while the project will probably be at \$30,000, the budget would be set a little higher to avoid having to bring it back for a small overage. The motion carried.

**B. Gray & Osborne, Inc - Construction Management Amendment - North First Street Improvement Projects**

Mr. Mike Johnson, engineer with Gray & Osborne, Inc. explained to the Council that the original budget for the design and construction management was based on the estimated cost of \$385,000. After design, the estimated cost was at \$700,000. There are also some additional paperwork requirements they will have to meet due to the federal grant funding the City will be using on the project. The total cost of the construction management will be \$99,000. With the costs of the design, which has been completed, the total of the amended agreement will be \$154,000. Councilmember Chuck Hutchinson made a motion *the City Council authorizes the Mayor to sign the Construction Management Agreement with Gray and Osborne for the North First Street Project.* Councilmember Bud Gish seconded. Kalama citizen Jim Dickey asked if this expense would be covered by the grant funding. With the addition of the RSTP funding the City will have

sufficient funding for all costs related to the project. The motion carried.

**C. DOT Permit - Elm Street Underpass Mural**

Director of Public Works Carl McCrary introduced Eagle Scout candidate McKay Graff. Mr. Graff is working on the design of the mural as his Eagle Scout project. Mr. Graff presented a drawing and explained that they have worked up a design and working with a committee made a plan for the work. Local company Absolute Concrete will be donating the acrylic overcoat paint and his troop will help with the background painting. The plan is to have the public participate in the painting of the mural. Mr. Graff, his family and scout troop have already pressure washed and put a base coat on the walls with paint donated by DOT. He is working with a committee of local artists. Mr. McCrary explained it was hoped this would be a community project with the artists overseeing the work. They have applied to DOT for a permit and been approved to do the work. The committee was formed by Mr. McCrary who had this idea for improving the underpass and took the opportunity to move forward when approached by McKay for a project to work on. The plan is to have the mural be historic to the community and be based on water transportation. The artists involved will help to refine the detail and oversee the work.

Councilmember Dominic Ciancibelli asked if the community has had a chance to comment on the design or the ideas. It hasn't been formally presented to the citizens. The Council requested it be placed as a public hearing on the next agenda and notices put out.

Councilmember Chuck Hutchinson made a motion *the City Council authorizes the Mayor to sign the General Permit with DOT for the Elm Street Underpass Mural project. Councilmember Bud Gish seconded, and the motion carried.* The Mayor and Council thanked Mr. Graff for the great job he has done on the design.

**8. NEW BUSINESS - None**

**9. ORDINANCES & RESOLUTIONS**

**A. Ordinance No. 1243 - An Ordinance of the City of Kalama, Washington amending the 2009 budget to include unanticipated expenditures for the Meeker Drive Sewer Pump Station repairs increasing authorized expenditures in Fund 415 Sewer Improvement Reserve and reducing the estimated ending fund balance in the amount of \$32,000**

Clerk/Treasurer Coni McMaster read Ordinance No. 1243 by title. Councilmember Bud Gish made a motion the City Council adopt Ordinance No. 1243 as read. Councilmember Don Purvis seconded, and the motion carried.

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen reported that the car show this last weekend was a great one. There were 369 cars entered and the businesses he has talked to had great responses.

**B.** Councilmember Adam Smee had no report.

**C.** Councilmember Dominic Ciancibelli had no report.

**D.** Councilmember Chuck Hutchinson had no report.

**E.** Councilmember Donald Purvis had reported the County Tourism group meeting had been canceled.

**F.** Councilmember Bud Gish had no report.

## **12. DEPARTMENT REPORTS**

**A.** Director of Public Works Carl McCrary presented a written report. He noted that he had met with Councilmember Gish and discussed various public works items. He added that the crew has been very busy with completing the Meeker Drive Lift Station and completing the street and railroad striping.

**B.** Police Chief Bruce Hall reported that it has been business as usual. The local kids have been good through the summer and school will be starting soon.

**C.** Clerk/Treasurer Coni McMaster provided an updated July Treasurer's report. She added that she is beginning the 2010 budget work which will be very conservative in its estimates. She pulled the CPI and it is at a negative .7%. Ms. McMaster showed the Council a copy of the new tourism application form she will be sending out for requests to be made for the City to contribute to local events. They will need to be back by October 1<sup>st</sup> and then will be presented to the Council for determination on which projects they wish to fund. Ms. McMaster also noted that the AWC Elected Officials class is in September, but for those that cannot attend, they may be able to attend the Newly elected officials class that will be held after the first of the year.

**D.** City Attorney Paul Brachvogel was absent.

## **13. CONSENT AGENDA**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$69,163.07 and the City Council minutes of August 5, 2009 City Council meeting and the special City Council meeting of August 12, 2009. Councilmember Don Purvis seconded, and the motion carried.*

**14. EXECUTIVE SESSION - None**

## **15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 8:08 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**